



**NORTH STATE TOGETHER**  
Advisory Board Meeting

March 6, 2017  
10:00 am  
Room 2314  
Shasta College

**MINUTES**

<b>Advisory Board Members Present</b>					
X	Kevin O'Rorke	X	Jim Cloney	X	Martie Hagarty
X	Kate Mahar	X	Hope Seth		Bettina Blackwell
X	Sharon Strazzo	X	Nancy deHalas	X	Sarah Supahan
X	Kate Grissom	X	Kelly Salter	X	Jerry Hight
X	Kathy Garcia	X	Kermith Walters	X	Lianne Richelieu-Boren

**I. CALL TO ORDER**

The meeting was called to order by Kevin O'Rorke at 10:10 a.m. Sarah Supahan, from Trinity County and Kermith Walters and Martie Hagarty, from Siskiyou County joined the meeting remotely.

**II. WELCOME/INTRODUCTIONS**

After introductions, Kevin shared that he was really excited to be kicking off the first North State Together Advisory Board meeting. Although this first meeting will mainly require the review of various documents, he hopes for future meetings to include standing reports – including reports from Kate Mahar on Research, as well as updates from the various counties.

**III. DISCUSSION AND ACTION ITEMS**

**a. Bylaws**

Kevin asked the group to review the draft bylaws. The following edits/clarifications were noted:

- *Purpose* - Kelly suggested additional wording for Article 1, Section 2 – “The purpose of North State Together is to increase community vitality by increasing educational access and success in the North State through local solutions within a regional support framework.” Everyone agreed with these changes (additional language noted in red).
- *Voting members* – Jim confirmed that although various groups might have 2 (or more) members attending the meeting, there would only be 1 vote from each county collaborative/member.
- *Regular Meetings* – We agreed to meet monthly initially, and perhaps move to quarterly meetings at a later point.

**b. Job Descriptions**

Kevin explained that while these were designed to help the NST team outline and delineate our positions, he felt that they might also serve to assist in informing others in what we do. We briefly reviewed the job descriptions, and Kevin asked if there were questions or gaps that needed to be filled. Sarah noted that in their region they have an ongoing problem getting data from districts, and may need someone to go into individual school sites, assisting employees in the data reporting process. Will that be available? Kate Mahar agreed, yes, we will provide that as needed. Kevin noted that these job descriptions will continue to develop as time goes on, and there is likely to be some overlap in responsibilities. He also noted that our team has a standing weekly meeting, allowing for reviewing logistics and refining processes and progress.

**c. Website**

Kevin gave the group a brief overview of the new website - [northstatetogether.org](http://northstatetogether.org).

**d. MOU**

Kevin shared the MOU, which he reviewed with the group, noting that this was created to also be marketing material. This was not designed to pin anyone down legally, but rather to provide a framework of our intentions. It was agreed that the language regarding purpose in the bylaws should also be duplicated in this document, and the County Collaborative commitments should match those in the Data Sharing Terms and Conditions

**e. Data Sharing Terms and Conditions**

Kevin also shared the Data Sharing Terms and Conditions, and asked the group to review it. Several suggestions were made to clarify the language and expand on different

points. Kate Grissom had some questions regarding the ability to gain the data requested, and whether NST would be assisting in that collection. The language on the first two bullet points was changed to “**Help to facilitate...**” to address that concern. Part of the work of the backbone is to assist with this, and Kevin pointed out that we would provide assistance as we can. Kelly suggested that we add a bullet point “**Establish or continue a local, County Cradle to Career Collaborative.**” After discussion, it was agreed that the disbursement of funds would occur on a school fiscal year cycle (July 1-June 30). Other changes to the form will include adding a paragraph describing what a Cradle to Career Collaborative is, and further refinement of the matching funds description. Kelly suggested adding a requirement for a basic accounting. It was also suggested that we make the timeline clear – that this is a 3 year grant, with the starting and ending dates included for clarity. Kermith asked if their county office supporting College Options for \$60k/year would count as an existing Cradle to Career County Collaborate. Lianne explained that College Options is a more direct services group. Collective impact is a more systems operations change, i.e. the CTE efforts at COS.

Kevin noted that we would make the suggested changes to the form, add the designated representative for each county to the signature line, and send them to the county for signatures. After receiving the signed forms back, we will send the money out. He also suggested that we should add a discussion of the additional matching funds to the agenda for our next meeting – showing different scenarios, and providing more numbers and information.

#### **IV. OTHER/ANNOUNCEMENTS**

**Reach Higher Shasta:** Jim noted that Reach Higher Shasta is holding a Summit on March 30, from 4:00 – 5:00 pm at the McConnell Lema Ranch facility. There will be representatives from the various subcommittees, as well as wine and beer! Hope is now serving as the Coordinator for Reach Higher Shasta.

**Expect More Tehama:** Kate Grissom shared that Expect More Tehama is hosting a Design Session on March 30. Due to recent changes in leadership, they thought this would be a good time to revisit their organizational plan and structure. They have hired a facilitator and invited various stakeholders from the community to join them. They hope to add necessary structure while still being very organic, with the goal being to write a plan/structure by the end of the day. She will share the results at our next meeting. Kathy shared that they are working on their annual Summer Guide. They are also planning their annual Senior Send Off Event. This event invites both college students and college-going seniors, providing them with a chance to interact and

share experiences. They also have established an “Adopt a College Student” program – matching up local college-going students with people who can send them care packages, etc. They would like to expand this program in the future.

**Trinity County:** Sarah shared that although Trinity County doesn’t have a large county office, they are working hard to do a lot with just a few. Bettina Blackwell, their current Superintendent, is retiring. Some of their current efforts include establishing a GED mobile unit, which can go into communities offering technical testing as well as GED testing. They have struggled with the transient population (a result of the agricultural industry in the area) and the importance of working with those students, many of whom have educational gaps. They continue with the Trinity County STEAM Initiative, which works with Trinity County educators and students to encourage leadership roles in science, technology, engineering, art and mathematics. This includes a STEAM Expo, family nights, and other events.

**Siskiyou County:** Kermith shared that Siskiyou County has an Adult Ed consortium, which they are working closely with. They also have their CTE grants. He noted that while the high schools are at the point where they’re working collaboratively, there is more of a struggle with the small, remote elementary schools. They continue to work on developing grass roots groups. Although there are several groups working on cradle to career issues, they are not necessarily working together. His hope is to bring them together to share goals and resources. The county will be reaching out to both EMT and RHS for advice on creating and organizing a collaborative.

Kevin thanked everyone for their efforts to be leaders in the counties, and reminded them that North State Together will be happy to join them or assist as needed.

Kate Mahar noted there have been “piggybacking” efforts – such as the Counseling Initiative and the Chico Teacher Training programs. She will be gathering and disseminating such information to the group in the future.

**V. ADJOURNMENT**

- a. The meeting was adjourned at 11:35

**VI. NEXT MEETING**

The next meeting is scheduled for **Monday, April 10 at 10:00 a.m.** in room 2314 at Shasta College or via remote meeting.

Recorded by:

Sharon Strazzo  
Operations Manager, North State Together